

FEDERAL MINISTRY OF EDUCATION

FEDERAL GOVERNMENT GIRLS' COLLEGE, JALINGO, TARABA STATE

INVITATION TO TENDER FOR (WORKS AND GOODS) FEDERAL GOVERNMENT GIRLS' COLLEGE, JALINGO, TARABA STATE

INTRODUCTION

The Federal Government of Nigeria has allocated fund to the federal Government Girls' College, Jalingo (FGGC) in the 2018 appropriation for the execution of policies, programmes and project toward achieving the mandate of the college accordingly, the college wishes to invite reputable contractors with relevant proven competence and experience to submit tender for the execution of the following projects;

(2.1) SCOPE OF WORKS/GOODS

LOT NO	PROJECT TITLE/DESCRIPTION	LOCATION
W1	Renovation of 2 Nos Hostel	FGGC, Jalingo
G1	Purchase of 10 Nos Kitchen Equipment and Bakery Equipment	FGGC, Jalingo

(3) ELIGIBILITY REQUIREMENT

Prospective bidders must possess the under-listed requirement to be eligibility in this procurement

- (a) Evidence of certificate of Incorporation with Corporate Affairs Commission (CAC) including form CAC2 and CAC7;
- (b) Evidence of company Income Tax clearance certificate for the last three (3)years valid up to 31st December, 2018 with minimum Average of (20) Million;
- (c) Evidence of current pension compliance certificate with the amended Pencom reform Act 2014 valid till 31st December, 2018
- (d) Evidence of current Industrial training fund (ITF) compliance certificate with industrial training fund (ITF) Act, 2015 valid till 31st December, 2018

(e) Evidence of current Nigeria Social Insurance trust fund (NSITF) compliance certificate valid till 31stDecember, 2018

(f) Evidence of registration on the National Database of Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) issued by the Bureau of Public Procurement (BPP) Expiring on 1/12019.

(g) Sworn affidavit disclosing whether or not any officer of the relevant committees of the (FGGC, Jalingo, or the Bureau of public procurement is a former or present Director, Stakeholder or has any peculiar interest in the bidder and to conform to that all information presented in its bid are true and correct in all particulars.

(h) Company Audit account for the last three (3)years (2015, 2016, 2017);

(i) Verifiable Evidence of financial capability to execute the project including reference letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed.

(j) Company profile with the curriculum vitae of key Staff to be deployed for the project including copies of their Academic/profession qualifications;

(k) Verifiable documentary evidence of the last three (3) similar Job(s) successfully executed in the last (5) years including letters of Awards and Job completion certificate of the projects;

(l) List of Plants/Equipment with proof of ownership/lease (where Applicable)

(m) For joint Venture/Partnership, Memorandum of Understanding (MOU) should be provided (all the eligibility requirement are compulsory for each JV Partner)

(n) All document for submission must be transmitted with a covering/forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC) ,Contact Address, Telephone Number (preferably GSM No) and e-mail address the Letterhead paper must bear the names, Nationalities of the Directors of the company at the Bottom of the page, Duly Signed by the Authorised officer of the firm.

(4) COLLECTION OF TENDER DOCUMENTS

Interested Companies are to collect the standard bidding document (SBO) from the office (cashier, Accounts office, FGGC, Jalingo) on evidence of payment of a non-refundable fee of N10, 000, 000 per Lot paid into the (FGGC, Jalingo) Remita Account in any commercial bank.

(5) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each of the Lot desired, Two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, package separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bids" Thereafter put the two sealed envelope together in a bigger sealed envelope addressed to (the Principal, FGGC, Jalingo) and clearly marked with (the name of the project and the Lot Number) Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box(VP Special Duties Office) not later than **(12:00 noon, 3 September, 2018)**

(6) OPENING OF BID

The technical bid will be opened immediately after the deadline for submission **(12:00 noon, 3 September, 2018)** in the STEP-B PROJECT OFFICE ROOM 1(FGGC, Jalingo) in the presence of bidders or their representative, while the financial bids will be kept un-opened. Please, ensure that you sign the bid submission register in the office of (VP Special Duties Office, FGGC, Jalingo) as the (FGGC, Jalingo) will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the "VP Special Duties Office" on e-mail fggcjalingo@yahoo.com

(7) GENERAL INFORMATION

- (a) Bid must be in English Language and signed by an official authorised by the bidder;
- (b) Bid submitted after the deadline for submission would be return un-opened
- (c) Bidders should not bid for more than one (1) Lot;
- (d) All cost will be borne by the bidders;
- (e) All pre-qualified bidders will be contacted at a date for financial bid opening, while bids of un-successful bidders will be returned un-opened;
- (f) The (FGGC, Jalingo) is not bound to pre-qualify any bidder and reserved the right to annul the procurement process at any time without incurring any liabilities in accordance with section 28 of the public procurement Act 2007

SIGNED

PRINCIPAL

FEDERAL GOVERNMENT GIRLS' COLLEGE

JALINGO

